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Company Secretarial Practice Manual is a comprehensive manual comprising topic-wise concise commentary on the law and procedures under the Companies Act, 2013. The third edition of the book has been thoroughly revised in view of sea changes brought in by the Companies Act, 2013.

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Section 2(25) of the Companies Act, 2013 defines the term

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"company secretary in practice" which means a company secretary who is deemed to be in practice under sub-section (2) of section 2 of the Company Secretaries Act, 1980.

ICSI - CS Practice

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Need for Secretarial Standards Companies follow diverse secretarial practices and, therefore, there is a need to integrate, harmonise and standardise such practices so as to promote uniformity and consistency. Scope of Secretarial Standards The Secretarial Standards do not seek to substitute or supplant any

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SECRETARIAL STANDARD ON TRANSMISSION OF SHARES AND DEBENTURES

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SECRETARIAL STANDARD ON REGISTERS AND RECORDS

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“Secretarial Auditor” means a Company Secretary in Practice appointed in pursuance of the Act to conduct the secretarial audit of the company. “Secured Computer System” means computer hardware, software, and procedure that – (a) are reasonably secure from unauthorized access and misuse;

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Corporate Secretarial Services Your guide to corporate ...

A company secretary is a senior position in a private sector company or public sector organisation. In large American and Canadian publicly listed corporations, a company secretary is typically named a corporate secretary or secretary. The company secretary is responsible for the efficient administration of a company, particularly with regard to ensuring compliance with statutory and regulatory requirements and for ensuring that decisions of the board of directors are implemented.

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Company secretary - Wikipedia

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Companies Act 2016 : Practice Note No. 4/2018: Procedures on Resignation of Secretary under Section 237 of the Companies Act 2016 PDF 5. Companies Act 2016 : Practice Note No. 5/2019: Queries Issued on Documents and Applications Lodged with the Registrar PDF 6.

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Company Secretary is responsible for secretarial compliance audit and certification services and representing the company on before the law board, consumer forums, tax tribunals, securities appellate tribunal, registrars etc. Advising on arbitration, negotiation and conciliation in commercial disputes between the parties and drafting agreement

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Practice Note 6 of 2011 - External Company Detail Practice Note 7 of 2011 - Restoration by creditor - Withdrawn with effective date 1 Nov 2012 Practice Note 9 of 2011 - Use of Customer Codes on CoR14.1, CoR15.2, CK1 and CK2 Practice Note 10 of 2011 - Amendments to auditors or company secretary Practice Note 11 of 2011 - Electronic CoR39

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