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### **KEY=BULATS - DUNCAN RIYA**

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#### **BUSINESS BENCHMARK 2ND EDITION. PERSONAL STUDY BOOK BEC & BULATS UPPER-INTERMEDIATE B2**

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#### **BUSINESS BENCHMARK UPPER INTERMEDIATE BUSINESS VANTAGE STUDENT'S BOOK**

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*Cambridge University Press* **Business Benchmark** Second edition is the official Cambridge English preparation course for Cambridge English: Business Preliminary, Vantage and Higher (also known as BEC), and BULATS. A pacy, topic-based course with comprehensive coverage of language and skills for business, it motivates and engages both professionals and students preparing for working life. The Business Vantage Student's Book contains authentic listening and reading materials, including interviews with business people, providing models for up-to-date business language. Grammar and vocabulary exercises train students to avoid common mistakes, identified using Cambridge's unique collection of real exam candidates' answers. 'Grammar workshops' practise grammar in relevant business contexts. A BULATS version of this Student's Book is also available.

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#### **BUSINESS BENCHMARK UPPER INTERMEDIATE BULATS STUDENT'S BOOK**

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*Cambridge University Press* La 4e de couverture indique : "Business Benchmark Second edition is the official Cambridge English preparation course for BULATS. A pacy, topic-based course with comprehensive coverage of language and skills for business, it motivates and engages both professionals and students preparing for working life."

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#### **BUSINESS BENCHMARK UPPER INTERMEDIATE BULATS AND BUSINESS VANTAGE TEACHER'S RESOURCE BOOK**

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*Cambridge University Press* La 4e de couverture indique : "Business Benchmark Second edition is the official Cambridge English preparation course for BULATS and Cambridge English : Business Vantage, also known as Business English Certificate (BEC) Vantage. A pacy, topic-based course with comprehensive coverage of language and skills for business, it motivates and engages both professionals and students preparing for working life."

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#### **BUSINESS BENCHMARK 2ND EDITION / TEACHER'S RESOURCE PACK BEC & BULATS UPPER-INTERMEDIATE B2**

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#### **BUSINESS BENCHMARK UPPER INTERMEDIATE AUDIO CASSETTES BEC VANTAGE EDITION**

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*Cambridge University Press* **Business Benchmark** helps students get ahead with their Business English vocabulary and skills and gives them grammar practice in business contexts. The Audio Cassettes contain all the recorded material for the listening activities in both editions of **Business Benchmark 2**, including BEC practice test listening.

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#### **BUSINESS BENCHMARK PRE-INTERMEDIATE TO INTERMEDIATE BULATS STUDENT'S BOOK**

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*Cambridge University Press* La 4e de couv. indique : "Business benchmark second edition is the official Cambridge English preparation course for BULATS. A pacy, topic-based course with comprehensive coverage of language and skills for business, it motivates and engages both professionals and students preparing for working life."

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#### **BUSINESS BENCHMARK 2ND EDITION. STUDENT'S BOOK BEC UPPER-INTERMEDIATE B2**

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#### **BUSINESS BENCHMARK UPPER INTERMEDIATE TEACHER'S RESOURCE BOOK**

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*Cambridge University Press* **Business Benchmark** helps students get ahead with their Business English vocabulary and skills and gives them grammar practice in business contexts. Teachers can choose from the BEC edition or the BULATS edition at the right level for their students. The Teacher's Resource Book is full of useful teaching tips and contains answer keys, tapescripts, model writing compositions, information about the BULATS test and the BEC exam, teaching notes and extra activities including complete extra lessons and case studies. Student's Books, Self-study Books and Audio CDs (2) are also available.

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#### **THE BUSINESS 2. 0**

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*MacMillan* Based on the success of the original edition, The Business 2.0 continues to offer Business English students the confidence, language and fundamentals skills they need to succeed in the competitive international business environment. The Teacher's Book contains notes and answer keys. This pack comes with the Teacher's Resource Disc.

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#### **BUSINESS BENCHMARK PRE-INTERMEDIATE TO INTERMEDIATE BULATS AND BUSINESS PRELIMINARY TEACHER'S RESOURCE BOOK**

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*Cambridge University Press* **Business Benchmark** Second edition is the official Cambridge English preparation course for Cambridge English: Business Preliminary, Vantage and Higher (also known as BEC), and BULATS. This Teacher's Resource Book includes a wide range of supplementary photocopiable material with answers, including complete extra lessons and case studies. It provides information about how the activities in each unit relate to the Business Preliminary exam and BULATS test. There are notes on each unit with advice and suggestions for alternative treatments and information about how this course corresponds to the CEF, with a checklist of 'can do' statements. A complete answer key to both the Business Preliminary and BULATS versions of the Student's Book is provided as well as complete transcripts of the listening material with answers underlined.

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#### **BUSINESS BENCHMARK PRE-INTERMEDIATE TO INTERMEDIATE AUDIO CDS BULATS EDITION**

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*Cambridge University Press* **Business Benchmark** helps students get ahead with their Business English vocabulary and skills and gives them grammar practice in business contexts. Teachers can choose from the BEC edition or the BULATS edition at the right level for their students. The Audio CDs contain all the recorded material for the listening activities in both editions of **Business Benchmark Pre-intermediate, Intermediate**, including BULATS practice test listening. Student's Books, Self-study Books and Teacher's Resource Books are

also available.

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### **BUSINESS BENCHMARK ADVANCED STUDENT'S BOOK BEC EDITION**

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*Cambridge University Press* Business Benchmark helps students get ahead with their Business English vocabulary and skills and gives them grammar practice in business contexts. This course book provides advanced-level students with essential business language and vocabulary, and provides training and practice for the BEC Higher exam, using real BEC exam tasks provided by Cambridge ESOL. Self-study Books, Teacher's Resource Books and Audio CDs (2) are also available.

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### **CAMBRIDGE ENGLISH EMPOWER ADVANCED STUDENT'S BOOK**

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*Cambridge University Press* Cambridge English Empower is more than just a course book - it's a complete solution for effective learning and teaching! This new general English course for adult and young adult learners combines course content from Cambridge University Press with validated assessment from the experts at Cambridge English Language Assessment. Empower's unique mix of engaging classroom materials and reliable assessment, with personalised online practice, enables learners to make consistent and measurable progress.

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### **BUSINESS BENCHMARK PRE-INTERMEDIATE TO INTERMEDIATE BULATS AND BUSINESS PRELIMINARY PERSONAL STUDY BOOK**

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*Cambridge University Press* Business Benchmark Second edition is the official Cambridge English preparation course for Cambridge English: Business Preliminary, Vantage and Higher (also known as BEC), and BULATS. The Personal Study Book is intended as reinforcement of the material studied in the Business Benchmark Student's Book. It contains extra vocabulary, grammar and writing skills activities, based on the Student's Book units and a full answer key to all its exercises. This pocket-sized book is compatible with either the BULATS or Business Preliminary version of the course.

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### **SOLUTIONS INTERMEDIATE**

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With 100% new content, the third edition of Oxford's best-selling secondary course offers the tried and trusted Solutions methodology alongside fresh and diverse material that will spark your students' interest and drive them to succeed. Oxford University Press's best-selling course for teenagers is now available in a third edition, providing new and exciting content that is delivered using the successful methodology of the previous editions. The third edition offers a brand new comprehensive listening syllabus as well as word skills lessons, allowing students to master key listening sub skills, expand their vocabulary, and become confident communicators. Solutions turns all students into active learners, by offering a rich variety of learning opportunities for a whole range of abilities through extension and revision activities in all components - giving everyone a sense of achievement whatever their level.

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### **THE BUSINESS 2.0**

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#### **B2 UPPER INTERMEDIATE : TEACHER'S BOOK**

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#### **DARK LIGHT**

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#### **THE APPEARANCE OF DEATH IN EVERYDAY LIFE**

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*SUNY Press* Reveals the effects of the cultural unconscious or "world soul" in human experience.

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#### **STRAIGHTFORWARD. B2 UPPER INTERMEDIATE : STUDENT'S BOOK**

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*MacMillan* For ease of use and practicality Straightforward Second Edition is structured to provide one lesson per double-page spread (A/B/C/D), lasting around 90 minutes. All lessons are interlinked to promote better and more memorable learning, but there is the flexibility to pick out certain key sections to focus on certain language points.

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#### **NAVIGATE COURSEBOOK**

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#### **WITH VIDEO AND OXFORD ONLINE SKILLS. B2 UPPER-INTERMEDIATE**

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Information-rich topics and texts immerse adult learners in themes and issues from around the world so that English is more relevant.

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#### **LIGHTS ON**

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#### **NORWEGIAN CONTEMPORARY ART**

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The first definitive survey of works by the younger generation of Norwegian artists. Through the last decade we have witnessed a steadily increasing globalization of contemporary art. Norwegian artists are acknowledged as being part of a larger artistic milieu a milieu in which they have become more visible and active participants.

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#### **CAMBRIDGE ACADEMIC ENGLISH B2 UPPER INTERMEDIATE CLASS AUDIO CD AND DVD PACK**

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#### **AN INTEGRATED SKILLS COURSE FOR EAP**

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*Cambridge University Press* A three-level (B1+ to C1) integrated skills course for higher education students at university or on foundation courses. Designed specifically for students preparing for university, this integrated skills course develops language and academic skills essential for successful university studies across disciplines. With authentic lectures and seminars, language informed by Academic Word Lists and the Cambridge Academic Corpus, the course guarantees relevant and up-to-date English for university studies. The B2 Upper-Intermediate Class Audio CD and DVD Pack combines the Class Audio CD and DVD discs in a pack. The Audio CD and the DVD include extensive listening and video material with authentic Cambridge University lectures and interviews with university students. This material is linked to the Student's Book.

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#### **BUSINESS BENCHMARK ADVANCED AUDIO CD BEC HIGHER**

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*Cambridge University Press* Business Benchmark helps students get ahead with their Business English vocabulary and skills and gives them grammar practice in business contexts. The CD contains all the recorded material for the listening activities in the both editions of Business Benchmark 3, including BEC and BULATS practice test listening. Student's Books, Self-study Books and Teacher's Resource Books are also available.

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### **SPEAKOUT ADVANCED 2ND EDITION STUDENTS' BOOK AND DVD-ROM PACK**

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*Pearson ELT* Lessons are designed to consolidate language and act as a springboard for further speaking and writing tasks. Each unit follows the pattern: An introductory lead-in page with learning objectives; Two main input lessons covering grammar, vocabulary, pronunciation and skills work; A functional lesson, which develops useful communication skills and includes strategies for developing speaking and listening skills; A motivating skills consolidation lesson based on a BBC DVD clip. These act as a springboard for further speaking and writing tasks. The unit culminates with a page of Lookback exercises. Each Students' Book has: Ten to 12 units with 90 to 120 hours of teaching material (depending on level); Comprehensive Language Bank with detailed explanations and extra practice; Photo bank to expand vocabulary; Audio and video scripts; Refreshed with new visuals and texts, including content from the BBC and other sources; A revised vocabulary syllabus with more recycling of language; Clear signposting on the page to make teaching and learning easier. The DVD has: BBC clips and interviews, and audio material for use in class.538

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### **COMPLETE CAE CLASS AUDIO CDS (3)**

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*Cambridge University Press* Complete CAE is a course for the 2008 updated CAE exam. Informed by the Cambridge Learner Corpus and providing a complete CAE exam paper specially prepared by Cambridge ESOL, it is the most authentic exam preparation course available. This topic-based course covers every part of the CAE exam in detail, ensuring that students are fully equipped to tackle each part of every paper. The Class Audio CDs contain all the audio for the Students' Book.

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### **SOLUTIONS: INTERMEDIATE: STUDENT BOOK**

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A new, refreshed edition of the five-level English course for teenagers, with a clear structure, supported approach to speaking, practice, and exam preparation still at its heart. Solutions has been thoroughly modernized with 80% new content to draw in students, embed the grammar and vocabulary presented, and engage them in the tasks. Its guided approach builds up every student's confidence, through step-by-step objectives, lots of practice, meaningful personalization activities, and exam preparation tasks. The course now embraces a wide range of teaching methods, furnishing the teacher with a flexible pick-and-choose package for use in the classroom, at home, and on the move. The digital elements of the course enliven the material and allow teachers to vary the pace and focus of their lessons. Solutions turns all students into active learners, by offering a rich variety of learning opportunities for a whole range of abilities through extension and revision activities in all components - giving everyone a sense of achievement whatever their level. The Solutions Second Edition DVD-ROM material and worksheets bring the language to life by taking it out of the classroom and into authentic settings

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### **AUTOMOTIVE UPHOLSTERY HANDBOOK**

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*California Bill's Automotive Handbooks* In this revised edition, learn to make and install complete interiors in your car, truck or van. The author teaches you how to sew like an expert, and avoid costly mistakes. Learn to recover and build bench bucket seats, make headliners and carpets, plus how to build boat seats from scratch. Materials are described with specific recommendations for vinyl, cloth, velvet, leather, Nimbus, panel board, etc. Indispensable for anyone interested in upholstery.

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### **BUSINESS VOCABULARY IN USE ADVANCED WITH ANSWERS**

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*Cambridge University Press* This is a new self-study reference and practice book for advanced learners of English who need vocabulary for business and professional purposes. It has been carefully researched using the Cambridge International Corpus to ensure that the 2,000 new words and expressions represent the English that native speakers actually use. The book consists of 50 units and follows the highly successful format of the English Vocabulary in Use range with presentation material on the left-hand page and practice exercises on the right-hand page. It covers a wide variety of up-to-date business topics and concepts including: people and organisations; quality; strategy; marketing; IT and the Internet; ethics and globalisation.

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### **CAMBRIDGE ENGLISH EMPOWER ELEMENTARY STUDENT'S BOOK**

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*Cambridge University Press* Cambridge English Empower is a general adult course that combines course content from Cambridge University Press with validated assessment from the experts at Cambridge English Language Assessment. The Elementary Student's Book gives learners an immediate sense of purpose and clear learning objectives. It provides core grammar and vocabulary input alongside a mix of skills. Speaking lessons offer a unique combination of functional language, pronunciation and conversation skills, alongside video filmed in the real world. Each unit ends with a consolidation of core language from the unit and focuses on writing within the context of a highly communicative mixed-skills lesson. This version of the Student's Book does not provide access to the video, assessment package and online workbook. A version with full access is available separately.

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### **KEYNOTE INTERMEDIATE**

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*National Geographic Society* Through life-changing stories, respected thinkers and authentic presentations, Keynote promotes a deeper understanding of the world and gives students the courage and means to express themselves in English. Communication, collaboration and creative thinking drive students towards real 21st century outcomes and encourage them to respond to ideas and find their own voice. Both students and teachers will emerge with new confidence, new ideas and a new determination to communicate in this increasingly information-rich world of Global English.

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### **MAKING MEMORIES**

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### **CELEBRATING MOTHERS AND DAUGHTERS THROUGH TRADITIONS, CRAFTS, AND LORE**

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*Touchstone* Full of great ideas for crafts and anecdotes on family life, this collection invites mothers and daughters to create lasting family traditions and enjoy a renewed sense of appreciation for family. Illustrations.

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### **SOLUTIONS**

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Student Book: Specific listening and word skills lessons, to help develop well-rounded, confident communicators. Student Book: Additional resources, including exam skills trainer sections and extra speaking practice help consolidate what students have covered in the lessons. Student Book: Exam skills trainer sections prepare students for typical school-leaving/Cambridge tasks, and provide them with the language, strategies, and exam skills they need to achieve success. Student Book: Culture Bank includes 9 ready-to-use culture lessons linked to the topic and language of the main units, providing extra reading and listening practice. Online Practice: A particular focus on more in-depth practice of grammar, vocabulary, reading, writing, listening, and speaking skills. Online Practice: Media-rich content (vox pops, vlogs, grammar animations) with interesting and engaging topics and texts. Online Practice: Automatic marking with instant feedback, and progress tracked in the gradebook to save time. Online Practice: Content aligned to the CEFR and the Solutions syllabus which complements and extends the contents of the book.

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### **THE BLUE BOOK OF GRAMMAR AND PUNCTUATION**

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### **AN EASY-TO-USE GUIDE WITH CLEAR RULES, REAL-WORLD EXAMPLES, AND REPRODUCIBLE QUIZZES**

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*John Wiley & Sons* The bestselling workbook and grammar guide, revised and updated! Hailed as one of the best books around for teaching grammar, The Blue Book of Grammar and Punctuation includes easy-to-understand rules, abundant examples, dozens of reproducible quizzes, and pre- and post-tests to help teach grammar to middle and high schoolers, college students, ESL students, homeschoolers, and more. This concise, entertaining workbook makes learning English grammar and usage simple and fun. This updated 12th edition reflects the latest updates to English usage and grammar, and includes answers to all reproducible quizzes to facilitate self-assessment and learning. Clear and concise, with easy-to-follow explanations, offering "just the facts" on English grammar,

punctuation, and usage Fully updated to reflect the latest rules, along with even more quizzes and pre- and post-tests to help teach grammar Ideal for students from seventh grade through adulthood in the US and abroad For anyone who wants to understand the major rules and subtle guidelines of English grammar and usage, The Blue Book of Grammar and Punctuation offers comprehensive, straightforward instruction.

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#### **INTELLIGENT BUSINESS UPPER-INTERMEDIATE**

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Prepare your students for the world of business with the Intelligent Business Coursebook. Using authentic materials from the Economist © magazine Intelligent Business covers key business concepts within a comprehensive business English syllabus.

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#### **COMPLETE IELTS BANDS 6.5-7.5 STUDENT'S BOOK WITH ANSWERS WITH CD-ROM**

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Cambridge University Press Complete IELTS combines the very best in contemporary classroom practice with stimulating topics aimed at young adults wanting to study at university. The Student's Book with answers contains 8 topic-based units with stimulating speaking activities, a language reference, grammar and vocabulary explanations and examples, to ensure that students gain skills practice for each of the four papers of the IELTS exam. The with Answers edition contains recording scripts for the listening material and complete answer keys. It also includes a complete IELTS practice test to allow students to familiarise themselves with the format of the exam. The CD-ROM contains additional skills, grammar, vocabulary and listening exercises. Class Audio CDs, containing the recordings for the listening exercises, are also available.

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#### **CAMBRIDGE ENGLISH ADVANCED 5 STUDENT'S BOOK WITHOUT ANSWERS**

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#### **AUTHENTIC EXAMINATION PAPERS FROM CAMBRIDGE ESOL**

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Cambridge English Four past exam papers for Cambridge English Advanced, also known as Cambridge Advanced Certificate in English (CAE). The syllabus for the Cambridge English: Advanced (CAE) exam has changed, and this product is no longer suitable preparation material. New Cambridge English products are available to suit the requirements of the new syllabus.

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#### **BUSINESS PARTNER B1**

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#### **COURSEBOOK**

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Longman La 4e de couverture indique : "Discover the innovative world of Business Partner, a new eight-level business English course for learners and professionals who want to communicate effectively in English in the workplace. Partnering with the Financial Times means that this course also offers a wealth of international business information on a wide variety of topics. Personalize your learning experience with a structured modular approach that gives the flexibility to focus on specific needs and learning outcomes. Study real-life business stories provided through authentic videos that draw you in and keep you motivated. Learn about key business topics such as Careers choices, Business Sectors, Projects, Global markets and Communication. Immerse yourself in the integrated video-based Communication skills training programme to develop awareness of communication issues, including building rapport, dealing with interruptions, managing conversations, dealing with disagreement and responding to customer concerns. Get practical training in functional business skills such as networking, selling a product, dealing with conflict and generating and presenting ideas. Work on realistic case studies in the Business workshops. Evaluate your progress step by step against the Global Scale of English Learning Objectives for Professional English. Prepare for business English exams such as BEC, BULATS, LCCI and PTE Professional™."

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#### **MADRIGAL'S MAGIC KEY TO SPANISH**

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#### **A CREATIVE AND PROVEN APPROACH**

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Crown Learn the basics of the Spanish language with this easy-to-use guide by one of America's most prominent language teachers. Anyone can read, write, and speak Spanish in only a few short weeks with this unique and proven method, which completely eliminates rote memorization and boring drills. With original black and white illustration by Andy Warhol, Madrigal's Magic Key to Spanish will provide readers with a solid foundation upon which to build their language skills.

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#### **CUTTING EDGE**

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#### **ADVANCED. STUDENTS' BOOK (WITH PHRASE BUILDER)**

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#### **FOCUS ON GRAMMAR**

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#### **AN INTRODUCTORY COURSE FOR REFERENCE AND PRACTICE**

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Prentice Hall