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### **KEY=UNISA - SIDNEY MARIANA**

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#### **THE ADOLESCENT**

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*Heinemann Educational Books*

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#### **THE HANDBOOK OF CHILD AND ADOLESCENT CLINICAL PSYCHOLOGY**

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#### **A CONTEXTUAL APPROACH**

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*Routledge* The third edition of the hugely successful Handbook of Child and Adolescent Clinical Psychology incorporates important advances in the field to provide a reliable and accessible resource for clinical psychologists. Beginning with a set of general conceptual frameworks for practice, the book gives specific guidance on the management of problems commonly encountered in clinical work with children and adolescents drawing on the best practice in the fields of clinical psychology and family therapy. In six sections thorough and comprehensive coverage of the following areas is provided: Frameworks for practice Problems of infancy and early childhood Problems of middle childhood Problems of adolescence Child abuse Adjustment to major life transitions Thoroughly updated throughout, each chapter dealing with specific clinical problems includes cases examples and detailed discussion of diagnosis, classification, epidemiology and clinical features. New material includes the latest advances in: child and adolescent clinical psychology; developmental psychology and developmental psychopathology; assessment and treatment programmes. This book is invaluable as both a reference work for experienced practitioners and as an up-to-date, evidence-based practice manual for clinical psychologists in training. The Handbook of Child and Adolescent Clinical Psychology is one of a set of 3 books published by Routledge which includes The Handbook of Adult Clinical Psychology: An Evidence Based Practice Approach, Second Edition (Edited by Carr & McNulty) and The Handbook of Intellectual Disability and Clinical Psychology Practice (Edited by Alan Carr, Christine Linehan, Gary O'Reilly, Patricia Noonan Walsh and John McEvoy).

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#### **CORPORATE CITIZENSHIP**

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*Oxford University Press, USA* Corporate citizenship is a prominent international issue as contemporary corporations are no longer expected to perform financially, but are also expected to have an ethical relationship of responsibility between the corporate itself and the society in which it operates and performs its business activities. Provides an up-to-date theoretical content pertaining to corporate citizenship, providing local and global examples and case studies.

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#### **CONVEYANCING**

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Conveyancing is designed for law students and new lawyers studying applied land law on the Irish Professional Practice Course. As the fourth edition is published at a time when major reform and modernisation of land law and conveyancing is proposed, the text has been fully revised and updated to include reference to proposed reforms, recently published bills and new legislation enacted. This includes new coverage on the Land Act 2005, the Title Act 2006 and the fundamental changes proposed by the Land and Conveyancing Law Reform Bill 2006. In two volumes, the fourth edition also features updated sample documentation and precedents to enable students to consider the procedural aspects of

conveyancing. It includes complete coverage of all the essential knowledge needed when practicing conveyancing, including the legal concept of property, and the protection, acquisition and movement of proprietary interests. The principles of conveyancing practice are clearly explained, ensuring that this is an essential text for apprentices and practitioners in this field.

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## **CREATIVITY & INNOVATION**

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*Notion Press* "Creativity and innovation are to events, what the heart and soul are to the living." The book aims at encouraging readers to capture the traits and develop skills for enhancing their creative and innovative capabilities, cultivating the culture of creativity and innovation. Creativity is inventiveness with new ideas; critical thinking is generating and selecting ideas; and innovation turns creativity into products, processes and services. Creativity + Critical thinking + Innovation = Path of Desired Change The primary difference between creativity and innovation is that the former refers to conceiving a new idea while the latter involves converting that idea into a marketable commodity. Creativity and innovation are an attempt to gain a competitive advantage. Organizations are now focusing on enhancing their employees' creativity and not merely developing their technical competencies and skills. Undoubtedly, creativity is the most important human resource of all without which there would be no progress, and we would be forever repeating the same patterns. Innovation is at the heart of all successful companies.

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## **TEACHING ENGLISH, LANGUAGE AND LITERACY**

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*Routledge* This fully updated second edition of Teaching English, Language and Literacy is an essential introduction for anyone learning to teach English at primary school level. Designed for students on initial teacher training courses, but also of great use to those teachers wanting to keep pace with the latest developments in their specialist subject. The book covers the theory and practice of teaching English, language and literacy and includes comprehensive analysis of the Primary National Strategy (PNS) Literacy Framework. Each chapter has a specific glossary to explain terms and gives suggestions for further reading. This second edition covers key areas that students, teachers and English co-ordinators have to manage, and includes advice on: developing reading, including advice on choosing texts, and the role of phonics improving writing skills, including advice on grammar and punctuation planning and assessing speaking and listening lessons working effectively with pupils who are multilingual understanding historical developments in the subject the latest thinking in educational policy and practice, the use of multimedia maintaining good home-school links. gender and the teaching of English language and literacy All these chapters include clear examples of practice, coverage of key issues, analysis of research, and reflections on national policy to encourage the best possible response to the demands of the National Curriculum.

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## **HEALTH, SAFETY, AND NUTRITION FOR THE YOUNG CHILD**

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*Cengage Learning* HEALTH, SAFETY, AND NUTRITION FOR THE YOUNG CHILD, 9th Edition, covers contemporary health, safety, and nutrition needs of infant through school-age children--and guides teachers in implementing effective classroom practices--in one comprehensive, full-color volume. Concepts are backed by the latest research findings and linked to NAEYC standards. The book emphasizes the importance of respecting and partnering with families to help children establish healthy lifestyles and achieve their learning potential. Early childhood educators, professionals, and families will find the latest research and information on many topics of significant concern, including food safety, emergency and disaster preparedness, childhood obesity, children's mental health, bullying, resilience, chronic and acute health conditions, environmental quality, and children with special medical needs. Also provided are easy-to-access checklists, guidelines, and activities that no early childhood student or professional should be without. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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## **INTRODUCTION TO BUSINESS INFORMATION SYSTEMS**

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*Springer Science & Business Media* After describing the functions of the PC and the role of computers in local and global networks, the authors explain the fundamentals of data management, as well as the support of firms' functions and processes through information processing. The concepts utilized are deployed in a multitude of modern and integrated application systems in manufacturing and service industries. These application examples make up the core of the book. Many application examples illustrate the methodologies addressed.

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## THE RESPONSIBLE ADMINISTRATOR

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### AN APPROACH TO ETHICS FOR THE ADMINISTRATIVE ROLE

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*John Wiley & Sons* Praise for the Fifth Edition of *The Responsible Administrator* "Cooper's fifth edition is the definitive text for students and practitioners who want to have a successful administrative career. Moral reasoning, as Cooper so adeptly points out, is essential in today's rapidly changing and complex global environment."—Donald C. Menzel, president, American Society for Public Administration, and professor emeritus, public administration, Northern Illinois University "The Responsible Administrator is at once the most sophisticated and the most practical book available on public sector ethics. It is conceptually clear and jargon-free, which is extraordinary among books on administrative ethics."—H. George Frederickson, Stone Distinguished Professor of Public Administration, University of Kansas "Remarkably effective in linking the science of what should be done with a prescriptive for how to actually do it, the fifth edition of Cooper's book keeps pace with the dynamic changes in the field, both for those who study it and those who practice it. The information presented in these pages can be found nowhere else, and it is information we cannot ethically afford to ignore."—Carole L. Jurkiewicz, John W. Dupuy Endowed Professor, and Woman's Hospital Distinguished Professor of Healthcare Management, Louisiana State University, E. J. Ourso College of Business Administration, Public Administration Institute

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### BEHAVIORAL FINANCE: PSYCHOLOGY, DECISION-MAKING, AND MARKETS

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*Cengage Learning* Now you can offer your students a structured, applied approach to behavioral finance with the first academic text of its kind--Ackert/Deaves' **BEHAVIORAL FINANCE: PSYCHOLOGY, DECISION MAKING, AND MARKETS**. This comprehensive text--ideal for your behavioral finance elective-- links finance theory and practice to human behavior. The book begins by building upon the established, conventional principles of finance that students have already learned in their principles course. The authors then move into psychological principles of behavioral finance, including heuristics and biases, overconfidence, emotion and social forces. Students learn how human behavior influences the decisions of individual investors and professional finance practitioners, managers, and markets. Your students gain a strong understanding of how social forces impact people's choices. The book clearly explains what behavioral finance indicates about observed market outcomes as well as how psychological biases potentially impact the behavior of managers. Students learn the implications of behavioral finance on retirement, pensions, education, debiasing, and client management. This book is unique as it spends a significant amount of time examining how behavioral finance can be used effectively by practitioners today. The book's solid academic approach provides opportunities for students to utilize theory and complete applications in every chapter. A wide variety of end-of-chapter exercises, discussion questions, simulations and experiments reinforce the book's applied approach, while useful instructor supplements ensure you have the resources to clearly present theories of behavioral finance and their applications. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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### ENVIRONMENTAL EDUCATION IN CONTEXT

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### AN INTERNATIONAL PERSPECTIVE ON THE DEVELOPMENT ENVIRONMENTAL EDUCATION

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*BRILL* This book presents an international perspective on environmental educational and specifically the influence that context has on this aspect of curriculum. The focus is on environmental education both formal and non formal and the factors that impact upon its effectiveness, particularly in non-Western and non-English-speaking contexts (i.e., outside the UK, USA, Australia, NZ, etc. ).

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### ADVANCED FINANCIAL MANAGEMENT

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*Lulu.com*

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### COMMUNICATION LAW

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### PRACTICAL APPLICATIONS IN THE DIGITAL AGE

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*Routledge* This fully revised third edition brings a fresh approach to the fundamentals of mass media and communication law in a presentation that undergraduate students find

engaging and accessible. Designed for students of communication that are new to law, this volume presents key principles and emphasizes the impact of timely, landmark cases on today's media world, providing an applied learning experience. This new edition offers expanded coverage of digital media law and social media, a wealth of new case studies, expanded discussions of current political, social, and cultural issues, and new features focused on ethical considerations and on international comparative law. Communication Law serves as a core textbook for undergraduate courses in communication and mass media law. Online resources for instructors, including an Instructor's Manual, Test Bank, and PowerPoint slides, are available at: [www.routledge.com/9780367546694](http://www.routledge.com/9780367546694)

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## **HANDBOOK OF EARLY LITERACY RESEARCH**

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*Guilford Publications* Current research increasingly highlights the role of early literacy in young children's development--and facilitates the growth of practices and policies that promote success among diverse learners. The Handbook of Early Literacy Research presents cutting-edge knowledge on all aspects of literacy learning in the preschool years. Volume 1 covers such essential topics as major theories of early literacy; writing development; understanding learning disabilities, including early intervention approaches; cultural and socioeconomic contexts of literacy development; and tutoring programs and other special intervention efforts.

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## **VICTIMOLOGY**

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*Routledge* **Victimology, Seventh Edition**, introduces students to the criminal justice system in the United States and its impact on crime victims. Authors William Doerner and Steven Lab provide a fresh look at the theoretical basis of victimology and then present the key facets of crime and its effects. They examine financial and social costs both to the individual and to the larger community. This new edition uses the theoretical foundation of victimology to establish a clear conceptual framework and reduce repetition. Emerging trends in the field receive greater emphasis in this edition, including non-adversarial resolutions that offer remediation for crime victims. Crimes like intimate-partner violence and victimization in work or school environments continue to take a toll, and the authors examine efforts to prevent these crimes as well as responses after an incident occurs. Doerner and Lab challenge students to rethink the current response to crime victims, and to develop improved approaches to this costly social issue. Online supplements are available for both professors and students. A new chapter on explaining victimization provides context and a backdrop for examining emerging trends A new chapter on hate crimes delves into the complexities faced by victims as they negotiate the reporting process The text is supplemented by learning tools including chapter-by-chapter learning objectives, key terms, illustrative figures and tables, and call-outs to related Internet sites

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## **CONTEMPORARY ISSUES IN MANAGEMENT**

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*Edward Elgar Publishing* This book is for upper-level students, managers and academics who are interested in exploring the messy reality of the contemporary workplace and in considering how things might be done differently. In particular, it offers a critical perspective on

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## **HIV/AIDS CARE AND COUNSELLING**

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## **A MULTIDISCIPLINARY APPROACH**

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## **PUBLIC ECONOMICS**

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"Public Economics 7e is a southern African textbook on the subject, written by well-respected South African experts. The new edition equips senior undergraduate and postgraduate students with the basic analytic skills and demonstrates how these apply these."--

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## **BECOMING A TEACHER**

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## **RESEARCH ON THE WORK-INTEGRATED LEARNING OF STUDENT TEACHERS**

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*AOSIS* This book disseminates original research on learning in and from practice in pre-service teacher education. Authors such as Lederman and Lederman describe the student teaching practicum (or work-integrated learning [WIL]), which is an essential component of pre-service teacher education, as the 'elephant in the room'. These authors note that

'the capstone experience in any teacher education programme is the student teaching practicum... [a]fter all, this is where the rubber hits the road'. However, many teacher educators will agree that this WIL component is sometimes very insufficient in assisting the student teacher to develop their own footing and voice as a teacher. This is the 'gap' that this research book addresses. Most of the chapters in the book report empirical data, with the exception of two chapters that can be categorized as systematic reviews. WIL is addressed from various angles in the chapters. Chapter 6 focuses on research related to what makes Finnish teacher education so effective, and in Chapter 4 researchers of the University of Johannesburg disseminate their findings on establishing a teaching school (based on Finnish insights) in Johannesburg. Chapter 3 highlights the challenges faced in open-and distance learning teacher education contexts. Several of the chapters disseminate research findings on alternative interventions to classic WIL, namely, where "safe spaces" or laboratories are created for student teachers to learn and grow professionally. These could either be simulations, such as software programmes and avatars in the intervention described in Chapter 2; student excursions, as the findings in chapters 5, 7 and 10 portray; or alternative approaches to WIL (e.g. Chapters 11 and 12). The book is devoted to scholarship in the field of pre-service teacher education. The target audience is scholars working in the fields of pre-service teacher education, work-integrated learning, and self-directed learning. The book makes a unique contribution in terms of firstly its extensive use of Cultural-Historical Activity Theory as a research lens, and secondly in drawing on various theoretical frameworks. Both quantitative and qualitative research informed the findings of the book.

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## AUDITING THEORY AND PRACTICE

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## THE EVOLUTION OF ECONOMIC THOUGHT

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*Cengage Learning* In this scholarly and timely presentation of the history of economic thought, you'll see how new ideas, evidence, problems and values can be used to reconsider basic disputes and major contributions of the past. THE EVOLUTION OF ECONOMIC THOUGHT, 8e covers the history of economics, the philosophies that drive the economic way of thinking, the ideas of the great economic thinkers and their logical connections to the world. You'll see how Robert Solow's pioneering model can be used to discuss recent renewed emphasis on growth theory and technological change and will explore antitrust perspectives and game theory. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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## INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

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Most students, regardless of their major, need to understand information systems and technologies and their importance to the success of business organizations. While many of today's students have lived with technology their whole lives, they do not see the connection between what they use every day and what they need to understand to be successful in the business world. Introduction to Business Information Systems, Third Canadian Edition by James Norrie, Michelle Nanjad and Mark Huber focuses on IT as a source of business value and outlines the innovative technologies, as well as the innovative ways to use technology, that help businesses excel. The goal of this book is to teach students that the effective integration of IS with knowledge can drive the creation of significant business value. Introduction to Business Information Systems, Third Canadian Edition is written for both the IT and non-IT major. It is written in a friendly, accessible style that will draw students in and engage them with the content. Expanded coverage of highly technical concepts is included in the Technology Core box found in each chapter as well as the Tech Guides.

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## MANAGING INVESTMENT PORTFOLIOS

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## A DYNAMIC PROCESS

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*John Wiley & Sons* "A rare blend of a well-organized, comprehensive guide to portfolio management and a deep, cutting-edge treatment of the key topics by distinguished authors who have all practiced what they preach. The subtitle, A Dynamic Process, points to the fresh, modern ideas that sparkle throughout this new edition. Just reading Peter Bernstein's thoughtful Foreword can move you forward in your thinking about this critical subject." —Martin L. Leibowitz, Morgan Stanley "Managing Investment Portfolios remains the definitive volume in explaining investment management as a process, providing organization and structure to a complex, multipart set of concepts and procedures. Anyone involved in the management of portfolios will benefit from a careful reading of this new edition." —Charles P. Jones, CFA, Edwin Gill Professor of Finance, College of Management, North Carolina State University

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## MANAGEMENT AND COST ACCOUNTING

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The market-leading European text on management accounting and comprehensive authority on all aspects of the subject has been streamlined and substantially redesigned in its 6th edition to make it even more suitable for the needs of today's student. The aim of the new edition is to explain the principles involved in the design and evaluation of management and cost accounting information systems. The emphasis in the book is on management accounting systems that will be used for internal decision-making purposes within an organisation, however, cost accounting systems for external reporting are also comprehensively covered. It has been brought up to date with the latest developments in the subject. Having been made stronger pedagogically with the addition of the answers to the questions and more real-world mini cases, the text brings home the relevance of the subject matter to the real world of business.

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## WHEN RAIN CLOUDS GATHER

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*Waveland Press* Rural Botswana is the backdrop for *When Rain Clouds Gather*, the first novel published by one of Africa's leading woman writers in English, Bessie Head (1937-1986). Inspired by her own traumatic life experiences as an outcast in Apartheid South African society and as a refugee living at the Bamangwato Development Association Farm in Botswana, Head's tough and telling classic work is set in the poverty-stricken village of Golema Mmidi, a haven to exiles. A South African political refugee and an Englishman join forces to revolutionize the villagers' traditional farming methods, but their task is fraught with hazards as the pressures of tradition, opposition from the local chief, and the unrelenting climate threaten to divide and devastate the fragile community. Head's layered, compelling story confronts the complexities of such topics as social and political change, conflict between science and traditional ways, tribalism, the role of traditional African chiefs, religion, race relations, and male-female relations.

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## THE EDUCATOR AS MEDIATOR OF LEARNING

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*Van Schaik Publishers* This title focuses on the fundamentals of supervision and how supervision can be utilised effectively. The authors are involved in the fields of education, counseling and clinical psychology.

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## INTRODUCTION TO MARKETING

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*Juta and Company Ltd* With a full explanation on the basic principles of marketing, this guidebook helps readers answer such questions as What is marketing? What is a marketing forecast? and What is the best way to conduct market research? Written by professionals for students and entrepreneurs, this text also features international case studies, numerous up-to-date examples of the latest developments and trends in marketing, and tried and tested information that helps students learn.

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## HANDBOOK OF EARLY LITERACY RESEARCH

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*Guilford Press* Building crucial bridges between theory, research, and practice, this volume brings together leading authorities on the literacy development of young children. The *Handbook* examines the full range of factors that shape learning in and out of the classroom, from basic developmental processes to family and sociocultural contexts, pedagogical strategies, curricula, and policy issues. Highlights of Volume 3 include cutting-edge perspectives on English language learning; innovative ways to support print knowledge, phonological awareness, and other code-related skills; and exemplary approaches to early intervention and teacher professional development.

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## JAVASCRIPT: THE WEB WARRIOR SERIES

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*Cengage Learning* Now in its sixth edition, *JAVASCRIPT* guides beginning programmers through web application development using the JavaScript programming language. As with previous editions of the book, the authors introduce key web authoring techniques with a strong focus on industry application. New coverage includes developing for touchscreen and mobile devices, and using the jQuery library. A real-world project, similar to what students would encounter in a professional setting, is developed chapter by chapter. Because professional web development jobs often require programmers to add features to existing sites, each chapter project uses a professionally designed web site. After completing a course using this textbook, students will be able to use JavaScript to build professional quality, dynamic web sites. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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**PERSONOLOGY**

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**FROM INDIVIDUAL TO ECOSYSTEM**

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**TEACHING SOCIAL SCIENCES**

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**INTERMEDIATE AND SENIOR PHASES**

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**INTRODUCTION TO SOCIAL WELFARE AND SOCIAL WORK**

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**THE U.S. IN GLOBAL PERSPECTIVE**

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*Brooks/Cole Publishing Company* This introductory social work book provides both a theoretical and applied overview of the U.S. social welfare system, with international perspectives throughout. Other strengths include themes of empowerment theory and practice and an ecosystems framework. Part I is devoted to the history of social work in the U.S. as well as issues of economic oppression, social oppression, human rights, and restorative justice. Part II is devoted to social work across the life cycle.

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**INTEGRATED PRINCIPLES OF ZOOLOGY**

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*McGraw-Hill Education* Emphasizing the central role of evolution in generating diversity, this best-selling text describes animal life and the fascinating adaptations that enable animals to inhabit so many ecological niches. Featuring high quality illustrations and photographs set within an engaging narrative, Integrated Principles of Zoology is considered the standard by which other texts are measured. With its comprehensive coverage of biological and zoological principles, mechanisms of evolution, diversity, physiology, and ecology, organized into five parts for easy access, this text is suitable for one- or two-semester introductory courses.

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**CONTEMPORARY ISSUES IN CRIMINOLOGY**

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Policing, crime, poverty, prison management - these are just some of the key issues facing society today. This book addresses such issues, raising questions that should be of interest not only to academic criminologists but also to all those involved in the criminal justice system.

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**ASEM**

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**PROJECT MANAGEMENT FOR ENGINEERING, BUSINESS AND TECHNOLOGY**

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*Routledge* Project Management for Engineering, Business and Technology is a highly regarded textbook that addresses project management across all industries. First covering the essential background, from origins and philosophy to methodology, the bulk of the book is dedicated to concepts and techniques for practical application. Coverage includes project initiation and proposals, scope and task definition, scheduling, budgeting, risk analysis, control, project selection and portfolio management, program management, project organization, and all-important "people" aspects—project leadership, team building, conflict resolution, and stress management. The systems development cycle is used as a framework to discuss project management in a variety of situations, making this the go-to book for managing virtually any kind of project, program, or task force. The authors focus on the ultimate purpose of project management—to unify and integrate the interests, resources and work efforts of many stakeholders, as well as the planning, scheduling, and budgeting needed to accomplish overall project goals. This sixth edition features: updates throughout to cover the latest developments in project management methodologies; a new chapter on project procurement management and contracts; an expansion of case study coverage throughout, including those on the topic of sustainability and climate change, as well as cases and examples from across the globe, including India, Africa, Asia, and Australia; and extensive instructor support materials, including an instructor's manual, PowerPoint slides, answers to chapter review questions and a test bank of questions. Taking a technical yet accessible approach, this book is an ideal resource and reference for all advanced undergraduate and graduate students in project management courses, as well as for practicing project managers across all industry sectors.

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**TEACHING CHILDREN ABOUT HEALTH**

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**A MULTIDISCIPLINARY APPROACH**

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*Brooks/Cole Publishing Company* **TEACHING CHILDREN ABOUT HEALTH** takes a case study approach and is written especially for the elementary classroom teacher. The goal of this text is to help teachers become more knowledgeable about and comfortable with health topics, to be more reflective in their practice of teaching about health, and better equipped with activities for incorporating health subjects into their curriculum. Each chapter considers health from a physical, social, and emotional perspective, acknowledging the mind-body connection. The authors include topics that are relevant in children's lives using a wellness/preventive health model. In addition, each chapter provides activities that can be integrated into several disciplines found in most elementary-school curricula. This text is meant to provide elementary school classroom teachers with the incentive and knowledge base they will need to include interdisciplinary lessons about the various health content areas in their daily teaching. It recognizes that since most elementary-school programs do not have separate health education experiences for students, and since these are the primary learning years, it is the responsibility of the classroom teacher to initiate learning about health.

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**CHILD AND ADOLESCENT DEVELOPMENT**

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**BASIC BIOLOGY**

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**AN INTRODUCTION**

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**Basic Biology: An Introduction** takes the reader through the basic information about life on Earth using easy-to-follow language. The book introduces readers to topics such as genetics, cells, evolution, basic biochemistry, the broad categories of organisms, plants, animals, and taxonomy.

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**CHILD AND YOUTH MISBEHAVIOUR IN SOUTH AFRICA**

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